

30th March 2017

Sir/Madam

A Special Meeting of the Council will be held on **Wednesday 5th April 2017 following the Development & Planning Committee in the Council Chamber, the Guildhall, Oswestry.**

David J Preston
Town Clerk

Business of the meeting:

A Special Meeting of the Council has been called by The Mayor acknowledging many issues that need to be concluded before the Council Term concludes following the May Elections.

1. **APOLOGIES**
2. **DECLARATIONS OF PECUNIARY INTEREST**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. **MINUTES**

To confirm minutes of a meeting held on:

30th January 2017

Copy OTC/05/17 attached

4. **STANDING COMMITTEES**

To adopt the below minutes:

Markets and Car Parks Committee

8th February 2017
15th March 2017

Copy MCP/06/17 previously supplied
Copy MCP/07/17 attached

Development and Planning Committee

25th January 2017
15th February 2017

Copy DPC/09/17 previously supplied
Copy DPC/10/17 attached

Amenities Committee

25th January 2017
1st March 2017

Copy AC/06/17 previously supplied
Copy AC/07/17 attached

Finance & General Purposes Committee

16th January 2017
6th March 2017

Copy FGP/06/17 previously supplied
Copy FGP/07/17 to follow

Members are asked to bring to the meeting copies of minutes as previously circulated. Duplicate copies are available, if necessary, in advance of the meeting, from the Office.

5. **A5 / A483**

Report on a meeting of representatives following the meeting arranged with the Highways Minister, The Rt Hon John Hayes, facilitated by The Rt Hon Owen Paterson MP.

Copy report attached Appendix 'A'

6. **MAYOR MAKING 2017 AND SENIORITY**

- a) In a local Council Election year the Annual Meeting of the Council (Mayor Making) must take place on, or within fourteen days, of the day on which the elected Councillors take Office.

The first business to be transacted at the Annual Meeting of the Council is the Election of The Mayor from among the elected Councillors.

The current Mayor continues in Office until his successor is elected.

Local Councillors are elected for a term of four years; retiring together on the fourth day after the date of the normal elections held every four years. The newly elected Councillors (who may include re-elected Councillors) come into Office on that fourth day.

The normal policy of the Council is for Mayor Making to be held on the second Monday of May. On this occasion this will be Monday 8th May 2017.

It is understood that the count for the elections will take place for Town and Parishes on Saturday 6th May 2017.

The Council is therefore asked to confirm if it wishes to continue with the normal arrangements for Mayor Making on 8th May 2017 or whether it wishes to hold this meeting on 15th May 2017.

- b) The Seniority List of the Council is attached as revised for information. It is noted that Councillor Mrs C Hawksley and Councillor Mrs E Channon have confirmed they will not be standing at the May 2017 elections and therefore the Seniority List has been adjusted, to reflect these wishes, and also the ballot, as undertaken by the Council, in terms of finalising the Seniority List in February 2017.

Copy revised Seniority List attached Appendix 'B'

7. LOCAL PLAN SEMINAR

Report on the Seminar held on 7th March 2017.

Copy report TC/3311/17 attached

The Council is invited to formally adopt this report as its response to Shropshire Council.

8. TOWN AND PARISH COUNCIL NEIGHBOURHOOD PLANS – APRIL 2017

Email from CIL Policy Officer, Shropshire Council, providing details of amounts in the neighbourhood plan allocated to Parish and Town Councils for 2017.

Copy email attached Appendix 'C'

9. BOLLARDS – BAILEY HEAD

At the recent Markets & Car Parks Committee Members were advised that Shropshire Council have confirmed that the order for electronic bollards for the town centre has been placed on hold and will be reviewed later in 2017. Confirmation had been requested that the Town Council's contract for the opening and closing will continue until a future decision is reached by Shropshire Council.

George Candler, Director of Place & Enterprise at Shropshire Council, has confirmed that the order for upgrading the bollards, by Shropshire Council, is now on hold at least until later in the year when it may review again alongside the discussions of the newly formed and re-branded Oswestry Joint Economic Board and the Townscape & Tourism Group. The Town Council, until further notice, will continue with the daily opening and closing of the streets at present for at least the next six months.

Members at the Markets & Car Parks Committee agreed that it would be appropriate to have a discussion on whether the Bailey Head should be opened up to permanent parking with the aim of revitalising the area at the top of Bailey Street and in respect of the indoor market on non-market days. It was agreed that the matter would be placed before the Council for a formal discussion.

10. CCTV

Report on a meeting of the CCTV Management Group held on 28th February 2017.

Copy report CCTV/01/17 attached

11. STREET TRADING POLICY

The Council has now submitted a planning application in respect of market activities in the town centre and alongside this it would require a street trading policy. A draft will be provided for the Council to consider.

Copy Street Trading Policy Appendix 'D' to follow

12. ECONOMIC GROWTH STRATEGY CONSULTATION

- a) Email from the Group Manager, Business Growth and Prosperity, Shropshire Council on the draft Economic Growth Strategy for Shropshire 2017-21. The consultation runs until Friday 28th April 2017.

Copy Draft Economic Growth Strategy 2017-2021 attached Appendix 'E'

- b) **Copy draft response to the Strategy, prepared by the Assistant Town Clerk Appendix 'F' to follow**

13. OSWESTRY AREA COMMITTEE

Report on a meeting of the Oswestry Area Committee held on 7th February 2017.

Copy report OAC/01/17 attached

14. OSWESTRY YOUTH MUSIC FESTIVAL UPDATE

Update Report from the Retail Markets & Events Manager on the Oswestry Youth Music Festival held between 2nd and 5th March 2017.

Copy report TC/3308/17 attached

15. EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of business about to be transacted which would involve the likely disclosure of confidential information as defined in the Public Bodies (Admission to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they be asked to withdraw.