

## OSWESTRY TOWN COUNCIL

Minutes of a meeting of the Town Council held on Wednesday 18<sup>th</sup> May 2015 at 7.00 pm in the Council Chamber, the Guildhall, Oswestry.

**PRESENT:** The Mayor, Councillor P Cherrington  
Councillors Mrs S Best, Mrs C Chamberlain,  
Mrs E Channon, A Davis, Mrs R Evans,  
Mrs C Hawksley, M Jones, J G Jones, D Kerr,  
M Lee, D P Milner, J Price, C Stokes and  
Mrs A Woof

**In the Chair:** The Mayor, Councillor P Cherrington

**In attendance:** D J Preston – Town Clerk  
2 Members of the public

### PRAYERS

Previous to the commencement of the meeting Prayers were led by the Mayor's Chaplin, Reverend Simon Thorburn.

### PUBLIC SESSION

For 15 minutes previous to the commencement of the meeting, members of the public were invited to question the Council on local issues, etc. Questions to be answered by Mayor, Chairmen of Standing Committees, or Town Clerk.

No public questions were asked.

#### 1. APOLOGIES

Apologies for absence were received from:

**Councillor V Hunt – family commitments**  
**Councillor S Mason – holiday**  
**Councillor C Schofield – holiday**

**RESOLVED** the apologies be accepted.

#### 2. DISCLOSURE OF PECUNIARY INTERESTS

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

**RESOLVED** to note that no interests were declared.

### 3. **MINUTES**

Minutes of a meeting held on 4<sup>th</sup> February 2015 **OTC/09/15** were confirmed and signed.

### 4. **TO ANSWER ANY QUESTIONS**

No questions were submitted in accordance with Standing Orders.

### 5. **SHROPSHIRE COUNCIL MATTERS**

Councillor P Cherrington provided an update on various Shropshire Council issues including: the recent fire at the former Oswestry Leisure Centre; future exhibitions; Dementia Awareness Week; consultation on the Registrar's service; Shropshire Criminal Justice Forum; an award for Shropshire school meals; consultation on library and community hubs; confirmation that the pedestrian and cycle route Green Way Scheme will go ahead, and an update on commissioning.

**RESOLVED** the information be noted.

### 6. **SCHEDULE OF MEETINGS 2015/16**

**RESOLVED** to formally receive and adopt a Schedule of Meetings for 2015/16.

### 7. **TO TRANSACT ALL SUCH BUSINESS**

#### a) **Appointment of Committees and Sub Committees**

**RESOLVED** to confirm the following appointments:

#### i) **Development and Planning**

All Members.

#### ii) **Amenities**

All Members.

#### iii) **Finance and General Purposes**

All Members.

iv) **Markets and Car Parks**

All Members.

v) **Chairman's Group**

The Mayor, Deputy Mayor, Chairmen or Vice-Chairmen of all Standing Committees.

vi) **Appeals Committee**

To be appointed on a need basis.

vii) **Disciplinary Committee**

To be appointed on a need basis.

viii) **Leisure and Amenities Sub-Committee (Youth Music Festival)**

The Mayor, Councillor P Cherrington.  
Councillors Mrs E Channon, Mrs C Hawksley,  
J G Jones, C Schofield, D P Milner, C Stokes and M Jones.

ix) **Markets 2020 Group (to be retitled)**

Councillors Mrs C Hawksley, J G Jones, D P Milner  
C Schofield, V Hunt, Mrs A Woof, C Stokes M Lee and  
A Davis.

x) **Audit and Performance Panel**

Councillors C Stokes, J G Jones, D P Milner, M Lee and  
Mrs S Best.

xi) **Cae Glas Park Management Group**

The Mayor, Councillor P Cherrington.  
Councillors D P Milner, Mrs C Hawksley, J G Jones,  
C Schofield, Mrs R Evans, and Mrs S Best.

xii) **Cemetery Management Group**

The Mayor, Councillor P Cherrington.  
Councillors J G Jones, Mrs C Hawksley C Schofield, and  
Mrs S Best.

xiii) **Tourism and Policy Monitoring Group**

Councillors Mrs E Channon, Mrs R Evans, Mrs C Hawksley, C Schofield, D P Milner, Mrs A Woof and Mrs S Best.

xiv) **Joint Economic Board**

Councillors M Lee, C Schofield, Mrs E Channon and J G Jones.

xv) **Neighbourhood Planning/Town Team**

Councillors Mrs E Channon, Mrs S Best and C Schofield.

xvi) **Local Joint Committee**

Councillors Mrs E Channon, J G Jones, J Price and D P Milner.

xvii) **Local Joint Committee Reserve**

Councillor A Davis.

xviii) **Gatacre Allotments**

Councillors V Hunt, Mrs E Channon, J G Jones, D P Milner and D Kerr.

xix) **Market Trader Liaison**

All Members.

xx) **Street Lighting Review Group**

Councillors C Schofield, Mrs E Channon, Mrs C Hawksley, J G Jones and D Kerr.

xxi) **Oswestry Health Group**

Councillors J G Jones and D Kerr.

xxii) **Procurement Committee**

Mayor, Deputy Mayor, Councillors C Schofield, M Lee and Mrs S Best.

## b) APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED to appoint representatives to the below outside bodies:

i) Area Committee of Parish and Town Councils

Councillors M Lee and P Milner.

ii) Oswestry in Bloom

The Mayor, Councillor P Cherrington.

iii) Oswestry Twinning Association

Councillors V Hunt, C Schofield and C Stokes.

iv) Oswestry and District Arts Association

Councillors Mrs C Hawksley and Mrs R Evans.

v) Shrewsbury-Chester Rail Users' Association

The Mayor, Councillor P Cherrington.

vi) Oswestry and District Access Group

Councillor Mrs E Channon.

vii) Memorial Hall Trust

The status of the group to be clarified.

viii) Oswestry Youth Café

Councillor V Hunt.

ix) Oswestry Borderland Tourism

Councillors Mrs M E Chamberlain and A Davis.

x) Oswestry Chamber of Commerce

Councillor D P Milner.

xi) Oswestry Townscape and Tourism

Councillors C Schofield and Councillor J G Jones (by invitation).

xii) **Christmas Lighting**

Councillors J G Jones, Mrs C Hawksley, A Davis, Mrs R Evans and Mrs A Woof (if considered appropriate an invitation to be extended to a Chamber representative to attend on a non-voting basis)

xiii) **Wilfred Owen**

Councillors C Schofield and Mrs S Best.

8. **STANDING COMMITTEES**

**RESOLVED** to adopt the below minutes:

**Markets and Car Parks Committee**

17<sup>th</sup> September 2014 - **MCP/04/14**

**Finance and General Purposes Committee**

20<sup>th</sup> October 2014 - **FGP/04/14**

8<sup>th</sup> December 2014 - **FGP/05/14**

**Development and Planning**

15<sup>th</sup> October 2014 - **DPC/09/14**

3<sup>rd</sup> November 2014 - **DPC/10/14**

19<sup>th</sup> November 2014 - **DPC/11/14**

22<sup>nd</sup> December 2014 - **DPC/12/14**

**Amenities**

19<sup>th</sup> May 2014 - **AC/01/14**

21<sup>st</sup> May 2014 - **AC/02/14**

30<sup>th</sup> July 2014 - **AC/03/14**

10<sup>th</sup> September 2014 - **AC/04/14**

19<sup>th</sup> November 2014 - **AC/05/14**

**Special Council**

19<sup>th</sup> January 2015 - **OTC/05/15**

9. **LOCAL COUNCIL AWARDS SCHEME**

Report from the Town Clerk on the Local Council Awards Scheme, promoted by the National Association of Local Councils

**RESOLVED** report **TC/2965/15** be noted and the Council progress to either Quality or Quality Gold status depending upon criteria to be satisfied.

## 10. **MARCHES SCHOOL – WORK EXPERIENCE**

For information, to confirm that the Council has agreed to take part in the Work Experience programme, taking students on placement in the week Monday 29<sup>th</sup> June – Friday 3<sup>rd</sup> July 2015 inclusive.

**RESOLVED** to note and confirm that the Council has agreed to take part in the work experience programme taking students on placements, etc.

## 11. **PORTAS MONIES**

**RESOLVED** to note a clarification letter from Jools Payne, Chairman of Oswestry Chamber of Commerce, regarding use of Portas funding and the agreement that balances can be used as a contribution towards the strategic town centre visioning exercise, as per the work currently being undertaken by the Townscape & Transport Committee.

## 12. **MARKETS POLICY AND PROMOTION**

The Council agreed that it would retitle the Markets 2020 Group. It was therefore suggested that it be retitled “*Markets Policy and Promotion*”.

The suggested brief being:

*“to act as a think-tank for all market related issues for the Council in terms of policy, strategy and business planning and to provide initiatives and recommendations for the consideration of the Markets & Car Parks Committee.*

*No delegated authority is permitted”.*

**RESOLVED** the title and brief of the group be adopted.

## 13. **EXCLUSION OF PUBLIC AND PRESS**

In view of the confidential nature of business about to be transacted which would involve the likely disclosure of confidential information as defined in the Public Bodies (Admission to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they be asked to withdraw.