

# **TC/3930/20**

## **Oswestry Town Council**

### **Report from the Town Clerk to Council – 23<sup>rd</sup> September 2020**

#### **Oswestry CCTV – Vehicle Monitoring Industrial Estate Areas**

##### **Purpose**

To consider a request and proposal from Oswestry BID for the installation of software which would allow for the monitoring of vehicle movement patterns through the industrial estate.

##### **Background**

Elected Members will be aware that, following a successful application to the Police and Crime Commissioner by Oswestry BID, the CCTV scheme owned and operated by Oswestry Town Council has been extended.

The scheme will shortly include four additional ANPR (Automatic Number Plate Recognition) cameras, three of which will monitor vehicles moving in and out of the industrial estate.

The BID have installed a footfall monitoring system in the town center and are also keen to understand “‘what’ traffic we have on the Industrial Estates, how this is made up and peak times for certain types of vehicle”.

##### **Software**

This objective could be achieved by installing an additional computer which hosts analytical software which analyses the video images and determines the direction of travel of a vehicle, as well as its type. This allows reports to be generated showing peak times of activity of certain types of vehicle etc.

The system itself doesn't store any images or vehicle number plates etc, it purely generates files showing the time, direction and vehicle type. The system could be accessed via the review computer in the control room of the Police Station and this way only CCTV Co-ordinator could access it. The system is password protected and can provide different levels of access to prevent certain users from seeing different reports.

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No remote access would be permitted; the Council have never given anyone third party access to the CCTV system for a number of reasons, primarily the Data Protection Act 2018. This way of operating would need to be a condition of any agreement with the BID.

### **Reports / Analytical Data**

Appendix (i) provides an example of the data that can be accessed and the reports that can be produced. These can be generated quickly by the CCTV Co-ordinator who would set the parameters, in consultation with the BID Manager, and select report type and time frame.

### **Costs**

The initial purchase costs and any future upgrade costs would be met by the BID. As with the additional CCTV cameras there is the question of ongoing financial responsibility in any post-BID scenario but the decision to continue monitoring would be an Oswestry Town Council policy decision. Aside from some minor, additional electrical costs (a server computer would be plugged in to the Guild Hall cabinet which BID would be paying for) the Council has been advised that there are no ongoing cost implications for OTC.

Similarly, there are no knock-on implications for the CCTV system as the data is already being broadcast to the Guildhall so no additional strain would be put on the system. There is also plenty of spare bandwidth for the small amount of data retrieved via the Control Room PC.

### **General Data Protection Regulations**

The data collected is anonymised and does not contain personal information and therefore it is understood that the data wouldn't be subject to GDPR.

### **Conclusion**

Council are asked to consider the information provided in this report and resolve the request accordingly.

**Arren Roberts**  
**Town Clerk**

