

## OSWESTRY TOWN COUNCIL

Minutes of a meeting of the Town Council held on Monday 22<sup>nd</sup> May 2017 at 7.00 pm in the Council Chamber, the Guildhall, Oswestry.

**PRESENT:** The Mayor Councillor V Hunt  
Councillors Mrs C Aspinall, Mrs S Best,  
M Coppock, B Edwards, Mrs J Edwards,  
Mrs R Evans, Mrs N Hughes, V Hunt,  
M Isherwood, M Jones, D Kerr, S Mason, J  
Moore, J Price, O Rose and C Schofield.

**In the Chair:** The Mayor, Councillor V Hunt

**In attendance:** David J Preston – Town Clerk  
Arren Roberts – Assistant Town Clerk

### PUBLIC SESSION

For 15 minutes previous to the commencement of the meeting, members of the public were invited to question the Council on local issues, etc. Questions to be answered by Mayor, Chairmen of Standing Committees, or Town Clerk.

#### 1. APOLOGIES

An apology for absence was received from:

**Councillor P Cherrington – holiday**

**RESOLVED** the apology be accepted.

#### 2. DISCLOSURE OF PECUNIARY INTERESTS

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

#### 3. MINUTES

Minutes of a meeting held on 30<sup>th</sup> January 2017 **OTC/05/17** were confirmed and signed.

#### 4. TO ANSWER ANY QUESTIONS

No questions were submitted in accordance with Standing Orders.

## 5. SHROPSHIRE COUNCIL MATTERS

It was noted that training was now taking place for all Shropshire Councillors; Committees and Portfolio Holders were being established and it was also noted that the Town Clerk had met with the new Leader of Shropshire Council and an agreement had been reached that he would come to speak to the Town Council in September / October.

**RESOLVED** at this stage, due to the newly appointed Shropshire Council, that the brief update be noted.

## 6. SCHEDULE OF MEETINGS 2017/18

**RESOLVED** to formally receive and adopt a Schedule of Meetings for 2017/18 TC/3331/17.

## 7. TO TRANSACT ALL SUCH BUSINESS

### a) Appointment of Committees and Sub Committees

**RESOLVED** to confirm the following appointments:

#### i) Development and Planning

All Members.

#### ii) Amenities

All Members.

#### iii) Finance and General Purposes

All Members.

#### iv) Markets and Car Parks

All Members.

#### v) Chairman's Group

The Mayor, Deputy Mayor, Chairmen or Vice-Chairmen of all Standing Committees.

#### vi) Appeals Committee

To be appointed on a need basis.

#### vii) Disciplinary Committee

To be appointed on a need basis.

viii) **Leisure and Amenities Sub-Committee (Youth Music Festival)**

The Mayor, Councillor V Hunt and Deputy Mayor, Councillor Mrs R Evans.

Councillors P Cherrington, C Schofield, M Jones, S Mason, J Moore, B Edwards, M Coppock, Mrs J Edwards and D P Milner

ix) **Markets Policy and Performance Group**

The Mayor, Councillor V Hunt and Deputy Mayor, Councillor Mrs R Evans

Councillors C Schofield, D P Milner, Mrs N Hughes and M Coppock

x) **Audit and Performance Panel**

The Mayor, Councillor V Hunt and Deputy Mayor, Councillor Mrs R Evans

Councillors Mrs S Best, Mrs C Aspinall, Mrs O Rose and J Price

xi) **Cae Glas Park Management Group**

The Mayor, Councillor V Hunt and Deputy Mayor, Councillor Mrs R Evans

Councillors P Cherrington, C Schofield, Mrs S Best, S Mason and M Isherwood

xii) **Cemetery Management Group**

Councillors P Cherrington, C Schofield, Mrs S Best, Mrs C Aspinall and D P Milner

xiii) **Tourism and Policy Monitoring Group**

The Mayor, Councillor V Hunt, and Deputy Mayor, Councillor Mrs R Evans

Councillors C Schofield, Mrs S Best, J Price, J Moore, S Mason and M Coppock

xiv) **Local Joint Committee**

The Mayor, Councillor V Hunt  
Councillors J Price, J Moore, M Isherwood, Mrs N Hughes  
and S Mason

**xv) Local Joint Committee Reserve**

Councillor P Cherrington

**xvi) Gatacre Allotments**

The Mayor, Councillor V Hunt, and Deputy Mayor, Councillor  
Mrs R Evans  
Councillors S Mason, J Moore and D P Milner

**xvii) IT Procurement Group**

The Mayor, Councillor V Hunt, and Deputy Mayor, Councillor  
Mrs R Evans  
Councillors Mrs N Hughes, Mrs C Aspinall, P Cherrington  
and D P Milner

**xviii) Street Lighting Review Group**

Councillors C Schofield, D Kerr, M Isherwood, Mrs N Hughes  
and Mrs O Rose

**xix) Oswestry Health Group**

The Mayor, Councillor V Hunt  
Councillors D Kerr and C Schofield

**xx) Procurement Committee**

The Mayor, Councillor V Hunt, and Deputy Mayor, Councillor  
Mrs R Evans Mayor  
Councillors C Schofield, Mrs S Best and M Jones

**b) APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

**RESOLVED** to appoint representatives to the below outside bodies:

**i) Area Committee of Parish and Town Councils**

The Mayor, Councillor V Hunt  
Councillor D P Milner

- ii) **Oswestry in Bloom**  
Councillors P Cherrington and S Mason
- iii) **Oswestry Twinning Association**  
The Mayor, Councillor V Hunt  
Councillors C Schofield and B Edwards
- iv) **Shrewsbury-Chester Rail Users' Association**  
Councillor P Cherrington
- v) **Oswestry and District Access Group**  
Councillor Mrs O Rose
- vi) **Oswestry Borderland Tourism**  
Councillors Mrs J Edwards and B Edwards
- vii) **Oswestry Chamber of Commerce**  
Councillor D P Milner
- viii) **Oswestry Townscape and Tourism**  
Councillors C Schofield and D P Milner
- ix) **Christmas Lighting**  
Deputy Mayor, Councillor Mrs R Evans  
Councillors S Mason, J Price and J Moor

**8. STANDING COMMITTEES**

**RESOLVED** to adopt the below minutes:

**Markets and Car Parks Committee**

**8<sup>th</sup> February 2017** - **MCP/06/17**  
**15<sup>th</sup> March 2017** - **MCP/07/17**

**Finance and General Purposes Committee**

**16<sup>th</sup> January 2017** - **FGP/06/17**

## Development and Planning

25<sup>th</sup> January 2017 - DPC/09/17  
15<sup>th</sup> February 2017 - DPC/10/17  
5<sup>th</sup> April 2016 - DPC/11/17

## Amenities

25<sup>th</sup> January 2017 - AC/06/17  
1<sup>st</sup> March 2017 - AC/07/17

### 9. **GENERAL POWER OF COMPETENCE**

Report from the Town Clerk formally inviting the Council to renew the General Power of Competence that is a requirement at the start of each new Council Term following an Election.

**RESOLVED** report **TC/3335/17** be noted and in addition the Council confirm its entitlement to renew the General Power of Competence as prescribed by legislation.

### 10. **ROYAL MAIL**

Letter received from a local resident advised of changes to access by public vehicles at the Oswestry Delivery Depot, Royal Mail with adjacent parking spaces now for staff and blue badge only.

Concern was made that this would make life difficult for people who have to try and collect something from the depot especially the elderly, not all of whom are disabled but may not be able to walk far.

The Town Council was asked to consider the issue and perhaps make some formal representations on behalf of residents who could be inconvenienced.

**RESOLVED** to concur with the concerns of the local resident and to write accordingly to the delivery depot seeking guidance as to why such a change has been made and whether a revision in policy could take place to accommodate Blue Badge holders.

### 11. **NABMA – CHIEF EXECUTIVE**

The Council were informed of the Service Level Agreement in place that extends into 2018 to provide administrative, finance and event management for the National Association of British Market Authorities.

The Council were made aware that Graham Wilson, Chief Executive would retire formally in September 2017 and that Hilary Paxman would

commence duties as the Chief Executive of NABMA with effect from the 1<sup>st</sup> June.

The Council was asked to note that negotiations would take place at an early date regarding a possible extension of this contract and a report would be made in due course.

It was also acknowledged that, with a new Town Council and once its vision had been established, the Council itself may wish to review its relationship with NABMA, particularly in terms of a new regime to be operated from September 2017.

**RESOLVED** to note the updates but also that both NABMA and Oswestry need to monitor the delivery of the Service Level Agreement to ensure that the work of the Town Council is not compromised in any way with excessive use of its resources.

## 12. **TOWN COUNCIL TRAINING PLAN**

Report **TC/3334/17** from the Town Clerk provided the Council with an outline training plan for newly elected and returning Town Councillors.

**RESOLVED** report **TC3334/17** be noted.

## 13. **TOWN COUNCIL WORK PLAN**

**RESOLVED** report **TC/3332/17** from the Town Clerk, outlining the draft work plan for the Council into the current civic year for information purposes, be noted.

## 14. **HIGHWAY MAINTENANCE – ENGLISH WALLS AND SMITHFIELD STREET**

Letter from the Senior Engineer, Mouchel, the engineering consultants for Shropshire Council who had been asked to provide a highway maintenance design for English Walls and Smithfield Street in Oswestry to address the failing carriageway.

Before any detailed design they wished to take the opportunity to meet with the Town Council and gather any feedback they may have regarding this area of the town centre and to discuss thoughts on any potential design proposals.

Due to the elections Mouchel agreed to hold over a meeting and this has been provisionally scheduled for the afternoon of Thursday 25<sup>th</sup> May.

**RESOLVED** Members available to attend were asked to note.

**15. FRIENDS OF ST OSWALD**

Letter from the Reverend Prebendary Simon Thorburn confirming that a meeting had been set up to establish a Friends of St. Oswald's Parish Church scheduled for Monday 12<sup>th</sup> June between 12 - 2pm.

**RESOLVED** to note any interested elected Member were invited to attend.

**16. EXCLUSION OF PUBLIC AND PRESS**

In view of the confidential nature of business about to be transacted which would involve the likely disclosure of confidential information as defined in the Public Bodies (Admission to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they be asked to withdraw.