



OSWESTRY

town council

15th October 2020

Sir/Madam

A meeting of the Town Council via video conference call, using Zoom, will be held at **7.00 pm on Wednesday 21st October 2020**. Please note that this meeting will be recorded for administrative purposes but will be deleted once the draft minutes have been approved.

Members of the public will be able to join this meeting by clicking on the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89432510406>

Meeting ID: 894 3251 0406

For the confidential element of the meeting, press and public will be disconnected from the meeting.

The link will be available from 6:45 pm to allow any technological problems to be resolved.

Arren Roberts
Town Clerk

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The Guildhall, Oswestry, Shropshire SY11 1PZ
Tel: 01691 680222
E-mail: enquiries@oswestry-tc.gov.uk www.oswestry-tc.gov.uk
Town Clerk: Arren Roberts

Business of the meeting:

Public Session

For 15 minutes previous to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by The Mayor, Chairmen of Standing Committees or Town Clerk.

1. Apologies

2. Disclosure of Pecuniary Interests

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. Minutes

To confirm minutes of a meeting held on:

23rd September 2020

Copy OTC/05/20 attached

4. To Answer Any Questions

To answer any questions in accordance with Standing Orders upon which formal notice has been given.

5. Shropshire Council Matters

Update from local Shropshire Councillors V Hunt, D P Milner and J Price on any policies, consultation or general matter relating to Shropshire Council.

6. Standing Committees

To adopt the below minutes:

Development and Planning Committee

17th August 2020

DPC/03/20 previously supplied

23rd September 2020

DPC/04/20 previously supplied

7. Investment Analysis

To receive an Investment Analysis report from the Finance Officer for the period up to 30th September 2020.

Copy report TC/3938/20 attached

8. Sundry Creditors

To adopt the below Statements of Accounts approved for payment by The Chairman/Vice-Chairman of the Finance and General Purposes Committee:

SC/559/20 - 11th September 2020

SC/560/20 - 1st October 2020

9. Analysis of Actual Income and Expenditure (all Committees)

Report from the Finance Officer in the form of an Analysis of Actual Income and Expenditure to Budget to 30th September 2020.

Copy report TC/3937/20 attached

10. Performance Monitoring

Committees have a key role in monitoring the performance of the Council services and it is important that this level of scrutiny is maintained by elected Members.

A number of reports have been provided from the Finance Officer and elected Members are asked to highlight any matters arising. If possible, any issues of clarification should be brought to the attention of officers prior to the meeting to allow a response to be provided at the meeting.

a) Analysis of Car Parking

Report on the Analysis of Car Parking: income and usage April to September 2020/21 compared to 2019/20.

Copy report TC/3939/20 attached

b) Wednesday Market

Report on the analysis of income and trader numbers per week April to September 2020/21 compared to 2019/20.

c) Saturday Market

Report on the operation of the Saturday Market in terms of income and trader numbers for April to September 2020/21 compared to 2019/20.

d) Artisan Market

Report on the analysis of income and trader numbers per month from the Artisan Market for April to September of 2020/21 compared to a similar period in 2019/20.

Copy report TC/3940/20 attached (b, c, d)

e) Market Throughput

Report from the Finance Officer showing income comparisons for July to September 2020/21 to 2019/20 and for April to September comparative for both years.

Copy report TC/3941/20 attached

f) Regular Payments

Report from the Finance Officer updating the Regular Payments schedule as previously adopted in 2014 and revised and updated every year since.

Copy report TC/3943/20 attached

11. Notice of Motion

The following Notice of Motion has been submitted by Councillor O Rose:

“In December 2018 Oswestry Town Council declared a climate emergency, being one of the first town councils in the council to make this commitment. However, it continues to support the Shropshire County Pension Fund which has millions invested in fossil fuel companies like BP and Shell. Continuing to support companies whose financial models are preparing for a 5 degree temperature increase world is incompatible with the declaration of a climate emergency.

Shropshire Council voted to ask SCPF to fully divest all its fossil fuel holdings over the next 3 years. However, the fund continues to drag its feet on this issue.

Many other councils and large companies have already divested and are sticking with this policy. (The Royal College of GP's, British Medical Association, half of all UK Universities, the Environment Agency, The National Trust to name only a few.

Attached is the original motion passed by Shropshire Councillors, a brief summary and longer explanatory report from The Fossil Free Shropshire Group explaining fully why

this move is vital, and necessary for each council to meet its own carbon reduction goals.

These documents also explain why this is a good financial decision for investors to take. How companies have developed instead investment strategies that are compatible with sustainable development goals and resulted in financial support for local economies. Fossil free indices, such as the MSCI ACWI ex Fossil Fuel Index, show that investments without fossil fuels have outperformed all-stock indices over the past decade. Clean energy has outperformed fossil fuels over the last three years.

As members of the SCPF this Council asks that the fund divests from all fossil fuel companies.”

Background information attached Appendix A

12. Shropshire Street Naming and Numbering

The Council are asked, by the Shropshire Street Naming and Numbering Department, for a suggestion for the new street name at the proposed Residential Development Land To The West Of, Weston Lane, Oswestry.

Copy letter and plans attached Appendix B

13. Community Right

a) Notice to Town Council of Intention to Sell The Queens Building (Qube) Oswestry

For information, notification to Shropshire Council by the owner of the above property, that is currently listed on the register of Assets of Community Value, that they wish to sell the property.

Copy information attached Appendix C

b) Notice to Town Council of receipt of Intention to Bid for the Queens Building Oswestry

For information, notification to Shropshire Council by the Oswestry Community Action that they wish to bid for The Queens Building.

Copy email attached Appendix D

14. Rural / Market Towns Group

Council are asked if they wish to consider joining the Rural / Market Towns Group; a Special Interest Group of The Local Government Association representing Rural Areas across England.

The cost of membership is £150 for the year.

Copy information attached Appendix E

15. Remembrance Sunday 2020

This year, the 2020 Remembrance Sunday will be commemorated in Oswestry but in a different way than usual due to the coronavirus (COVID-19) pandemic.

In line with the wishes of the local Royal British Legion, national advice and the Government Guidance on gatherings there will be no parade or church service taking place on Sunday 8th November 2020, the intention is to hold a scaled back remembrance commemoration at the Memorial Gates with limited numbers being invited.

Members of the public will be encouraged to commemorate Remembrance Sunday from home - this is in line with the RBL's national message of 'Remembering from Home'. Local and national communication will focus on encouraging people to pay their respects at home by observing the national 2-minute silence and following special Council videos, pictures and social media coverage.

The RBL have produced the following guidance

<https://www.britishlegion.org.uk/get-involved/remembrance>

The organising committee recognise that this will not be welcomed news for some, however in line with the wishes of the local RBL public health must take priority. John Blase Chairman of the local branch of the RBL has asked that their wishes be respected.

It is clear that even these scaled back plans will need to be flexible and the advice of the Police and Safety Advisory Group has been sought.

16. Powis Hall Market Shutters

Report from the Town Clerk, and Retail Markets & Events Manager, providing Council with a proposed shutter design for the Indoor Market.

Copy report TC/3942/20 attached

17. Future of Oswestry Partnership Agreement and Grant Programme Terms and Conditions

Report from the Town Clerk set out for approval the partnership agreement for the Future Oswestry Group, the decision-making process for the shop front grant scheme and the grant scheme terms and conditions.

Copy report TC/3944/20 attached

18. Car Park Remote Payment

Report from the Operations Manager asking Member to consider implementing a remote payment solution for Oswestry Town Council operated car parks.

Copy report TC/3945/20 attached

19. Late Night Opening Pilot

Report from the Retail Markets & Events Manager

Copy report TC/3947/20 attached

20. Corporate Risk Register 2020/21

Council to note the updated Corporate Risk Register of 2020/21 as reviewed by the Management Team in October 2020.

Copy report Appendix F

21. Exclusion of Public and Press

To resolve: That by the Public Bodies (Admission to Meetings) Act 1960 (S1(2)) and in accordance with the provisions of Schedule 12A of the Local Government Act 1972 , the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

Committee in Private Session

22. Oswestry Visitor and Exhibition Centre

23. 12 The Cross, Oswestry