

15th December 2020

Sir/Madam

A meeting of the Town Council via video conference call, using Zoom, will be held following a meeting of the Development & Planning Committee on **Monday 21st December 2020.**

Please note that as the administrative system has run smoothly for 8 months, and with no need to check any recordings, future meetings will no longer be recorded.

Members of the public will be able to join this meeting by clicking on the following link: <https://us02web.zoom.us/j/85335463455>

Meeting ID: 853 3546 3455

For the confidential element of the meeting, press and public will be disconnected from the meeting.



Arren Roberts
Town Clerk

Business of the meeting:

Public Session

For 15 minutes previous to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by The Mayor, Chairmen of Standing Committees or Town Clerk.

1. Apologies

2. Disclosure of Pecuniary Interests

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. Minutes

To confirm minutes of a meeting held on:

9th December 2020

Copy OTC/08/20 attached

4. To Answer Any Questions

To answer any questions in accordance with Standing Orders upon which formal notice has been given.

5. Shropshire Council Matters

Update from local Shropshire Councillors V Hunt, D P Milner and J Price on any policies, consultation or general matter relating to Shropshire Council.

6. Standing Committees

To adopt the below minutes:

Development and Planning Committee

25th November 2020

DPC/07/20 previously supplied

7. Notice of Motion

Notice of Motion from Councillors C Schofield and J Price

“Having spoken with local residents, hearing the concerns of nearby businesses and having observed the challenges faced by parents and children crossing this busy road, I am asking for the support of fellow Councillors to request that Shropshire Council deliver the pedestrian crossing on Cabin Lane close to the Meadows School.

This is identified as a Priority Project in the Place Plan (2019/20) and is urgently needed. Shropshire Council are asked to pursue any funding opportunities available such as the highways budget, CIL local funding or any innovation funding pots.”

8. Meetings 2021

Members are asked to note that the following scheduled meetings will deal with the following business:

11th January 2021 – the Finance and General Purposes Committee will recommend a budget to Council which will also meet.

27th January 2021 – Council will meet, and business will include nominations for the Mayor and Deputy Mayor 2021/22.

24th February 2021 – this will be a meeting of Council.

24th March 2021 – this will need to include a meeting of the Finance and General Purposes Committee to allow applications for grants to be considered.

It is unlikely that Council will meet in April; however it may be necessary, in order to manage Council business, for a meeting to be called subject to pre-election period advice from the Monitoring Officer.

9. Christmas Decorative Lighting Contract

A report from the Operations Manager introducing the parameters around retendering of the Christmas Decorative Lighting Contract and establishing process and timescale.

Copy report TC/3955/20 attached

10. Exclusion of Public and Press

To resolve: That by the Public Bodies (Admission to Meetings) Act 1960 (S1(2)) and in accordance with the provisions of Schedule 12A of the Local Government Act 1972 , the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

Committee in Private Session

- 11. Horsemarket Pedestrian Access Ramp**
- 12. The Old School House Café and Events License**
- 13. Town Clerk's Appraisal**

Committee in Private Session

11. Horsemarket Pedestrian Access Ramp

Report from the Town Clerk and Operations Manager updating Members on the outcome of the competitive tender for an access ramp from Castle Street to the Horsemarket Car Park.

Copy report TC/3956/20 attached

12. The Old School House Café and Events License

Report from the Operations updating Members on the outcome of the competitive tender for The Old School House (previously known as Oswestry Visitor & Exhibition Centre).

Copy report TC/3957/20 attached

13. Town Clerk's Appraisal

Report from the Mayor, Councillor D Kerr, and Councillor C Schofield, the Chair of Finance & General Purposes Committee providing a summary of the Town Clerk's Appraisal, detailing the agreed objectives to November 2021 and setting out the recommendations of the Panel.

Copy report TC/3958/20 attached