

22nd July 2014

Sir/Madam

A meeting of the Town Council will be held on **Monday 28th July 2014 at 7.00 pm in the Council Chamber of the Guildhall, Oswestry.**

David J Preston
Town Clerk

Business of the meeting:

PRAYERS

Previous to the commencement of the meeting Prayers will be led by the Mayor's Chaplain, Reverend Simon Thorburn or a clergy assistant.

PUBLIC SESSION

For 15 minutes previous to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by The Mayor, Chairmen of Standing Committees or Town Clerk.

1. **APOLOGIES**
2. **DISCLOSURE OF PECUNIARY INTERESTS**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. **MINUTES**

To confirm minutes of meetings held on:

19 th May 2014	-	Copy OTC/02/14 attached
18 th June 2014	-	Copy OTC/03/14 attached

4. **TO ANSWER ANY QUESTIONS**

To answer any questions in accordance with Standing Orders upon which formal notice has been given.

5. **NOTICE OF MOTION**

Notice of Motion in the name of Councillor M Bennett:

“This Council begins liaison with interested groups who will be planning activities in the approach to Christmas, with the aim of joint marketing and promotion so as to maximise the effects of any publicity and inform and encourage as many people as possible to the area to visit and shop during the season.”

6. **SHROPSHIRE COUNCIL MATTERS**

Update on any policy consultation or general matter relating to Shropshire Council from our local elected Members.

7. **STANDING COMMITTEES**

To adopt the below minutes:

Markets and Car Parks Committee

19 th May 2014	-	MCP/01/14 (previously supplied)
11 th June 2014	-	MCP/02/14 (previously supplied)

Finance and General Purposes Committee

19 th May 2014	-	FGP/01/14 (previously supplied)
---------------------------	---	--

Development and Planning

19 th May 2014	-	DPC/01/14 (previously supplied)
21 st May 2014	-	DPC/02/14 (previously supplied)
4 th June 2014	-	DPC/03/14 (previously supplied)
18 th June 2014	-	DPC/04/14 (previously supplied)

Members are asked to bring to the meeting copies of minutes as previously circulated. Duplicate copies are available, if necessary, in advance of the meeting, from the Office.

8. WORLD WAR ONE/WILFRED OWEN PROJECT MEETING

Report on a meeting of representatives held on the 22nd May 2014.

Copy attached Appendix 'A'

9. DELIVERING NEIGHBOURHOOD LED SERVICES

Report from the Town Clerk following an invitation to attend a roundtable session organised for a small group of local parish and town councils to explore how local councils can be supported to increase their role and take more control of local services.

The meeting was held on the 11th July 2014 in Downing Street, London.

The agenda focused on Councils working at the neighbourhood level with the aim of identifying:

- Trail blaze the local councils who are making good progress on this agenda and working in partnership with a range of bodies including business;
- Barriers to further devolution and services/activities which might be delivered by local councils;
- How best to network and support local councils including sharing practice.

Copy report TC/2850/14 to follow

10. RETAIL GRANT SCHEME

Under the Market Town Revitalisation Programme, Oswestry was originally allocated £75,000 with the funding to help regenerate the town centre, making it more attractive, customer friendly and welcoming to local businesses and visitors. There were two strands to the Capital project; the first to offer grants to help bring empty shop premises back into use and the second to provide grants to bring empty space back into use including upper levels.

At the 31st March 2014 Shropshire Council clawed back all underutilised funding and at this time a number of individuals were expressing interest in the scheme.

In total 15 grants had been provided, and £23,804 was clawed back by Shropshire Council.

The funding went into a central pot and bids were invited. The Town Clerk bid for the £23,804 but also a top-up sum to take the funding pot up to £50,000.

The Council is asked to note that the £23,804 has been made available again and the Town Council work in conjunction with the Business Support Team at Shropshire Council to best utilise the funding. Funding decisions will be taken by the Elected Members of Shropshire Council and Town Council as previous in accordance with the Oswestry Joint Economic Board.

Councillors are asked to note the replacement of the fund, allowing the continuation of the project. The forecast outcomes are for five empty premises to be brought back into use, ideally for four new jobs to be created and outputs to be reviewed after six months.

11. OSWESTRY TOWN CHARITIES – NOMINATIVE TRUSTEES

Invitation from the Clerk, Oswestry Town Charities, to elect two Nominative Trustees to serve on Oswestry Town Charities.

The brief of the Scheme states:

“The Nominative Trustees shall be appointed by the Town Council of Oswestry. Each appointment shall be for a term of four years and held according to the ordinary practice of the Council. The person appointed may be but need not be a member of the Council.”

Copy invitation attached Appendix ‘B’

12. CCTV MANAGEMENT GROUP

The Council is invited to consider appointing representatives to serve on the CCTV Management Group to work in conjunction with West Mercia Police. The Terms of Reference of the Group will be to oversee the delivery of CCTV in Oswestry including promotion, compliance, recruitment of volunteers, and working with, and the employment of, the CCTV Supervisor.

13. EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of business about to be transacted which would involve the likely disclosure of confidential information as defined in the Public Bodies (Admission to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they be asked to withdraw.