

13th May 2014

Sir/Madam

A meeting of the Town Council will be held on **Monday 19th May 2014 at 7.00 pm in the Council Chamber of the Guildhall, Oswestry.**

David J Preston
Town Clerk

Business of the meeting:

PRAYERS

Previous to the commencement of the meeting Prayers will be led by the Mayor's Chaplain, Reverend Simon Thorburn.

PUBLIC SESSION

For 15 minutes previous to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by The Mayor, Chairmen of Standing Committees or Town Clerk.

1. **APOLOGIES**
2. **DISCLOSURE OF PECUNIARY INTERESTS**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. MINUTES

To confirm minutes of meetings held on:

10 th February 2014	-	Copy OTC/10/14 attached
9 th April 2014	-	Copy OTC/11/14 to follow
23 rd April 2014	-	Copy OTC/12/14 to follow
12 th May 2014	-	Copy OTC/01/14 to follow

4. TO ANSWER ANY QUESTIONS

To answer any questions in accordance with Standing Orders upon which formal notice has been given.

5. SHROPSHIRE COUNCIL MATTERS

Update on any policy consultation or general matter relating to Shropshire Council from our local elected Members.

6. SCHEDULE OF MEETINGS 2014/15

To formally receive and adopt a Schedule of Meetings.

Copy report TC/2812/14 attached

7. TO TRANSACT ALL SUCH BUSINESS

a) Appointment of Committees and Sub Committees

To appoint the following Committees and Sub Committees – retiring Members listed.

i) Development and Planning

All Members.

ii) Amenities

All Members.

iii) Finance and General Purposes

All Members.

iv) Markets and Car Parks

All Members.

- v) **Chairman's Group**
The Mayor, Deputy Mayor, Chairmen or Vice-Chairmen of all Standing Committees.
- vi) **Appeals Committee**
To be appointed on a need basis.
- vii) **Disciplinary Committee**
To be appointed on a need basis.
- viii) **Leisure and Amenities Sub-Committee (Youth Music Festival)**
Councillors M Bennett, Mrs E Channon, Mrs C Hawksley, J G Jones, C Schofield, D P Milner, P Cherrington and W Benyon.
- ix) **Markets 2020 Group**
Councillors Mrs C Hawksley, M Bennett, J G Jones, D P Milner C Schofield, V Hunt, Mrs A Woof, C Stokes and M Lee.
- x) **Audit and Performance Panel**
Councillors M Bennett, J G Jones, D P Milner, M Lee and Mrs S Best.
- xi) **Cae Glas Park Management Group**
Councillors M Bennett, Mrs C Hawksley, J G Jones, C Schofield and Mrs R Evans.
- xii) **Cemetery Management Group**
Councillors J G Jones, Mrs C Hawksley C Schofield, M Bennett and Mrs S Best.
- xiii) **Tourism and Policy Monitoring Group**
Councillors Mrs E Channon, M Bennett, Mrs C Hawksley, C Schofield, D P Milner, Mrs A Woof and Mrs S Best.

xiv) **Joint Economic Board**

Councillors M Lee, C Schofield, Mrs E Channon and J G Jones.

xv) **Neighbourhood Planning/Town Team**

Councillors Mrs E Channon, Mrs S Best and C Schofield.

xvi) **Local Joint Committee**

Councillors Mrs E Channon, J G Jones, J Price and D P Milner.

xvii) **Local Joint Committee Reserve**

Councillor W Benyon.

xviii) **Gatacre Allotments**

Councillors V Hunt, Mrs E Channon, J G Jones, D P Milner and D Kerr.

xix) **Market Liaison**

All Members.

xx) **Street Lighting Review Group**

Councillors M Bennett, Mrs E Channon, Mrs C Hawksley, J G Jones and D Kerr.

xxi) **Oswestry Health Group**

Councillors J G Jones and C Schofield.

b) **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

To appoint representatives on outside bodies – retiring Members listed.

i) **Area Committee of Parish and Town Councils**

Councillors M Bennett and Mrs C Hawksley.

- ii) **Oswestry in Bloom**
To suggest representatives.
- iii) **Oswestry Twinning Association**
Councillor P Cherrington, V Hunt and C Schofield.
- iv) **Oswestry and District Arts Association**
Councillor Mrs C Hawksley and Mrs R Evans.
- v) **Shrewsbury-Chester Rail Users' Association**
Councillor P Cherrington.
- vi) **Cambrian Heritage Railways Trust**
Councillors P Cherrington and D P Milner.
- vii) **Oswestry and District Sports Council**
Councillor Mrs E Channon.
- viii) **Oswestry and District Access Group**
Councillor Mrs E Channon.
- xiv) **Memorial Hall Trust**
Councillor Mrs E Channon.
- x) **Oswestry Youth Café**
Councillor V Hunt.
- xi) **Oswestry Borderland Tourism**
Councillor Mrs M E Chamberlain and C Stokes.
- xii) **Oswestry Chamber of Commerce**
Councillor D P Milner.

8. STANDING COMMITTEES

To adopt the below minutes:

Markets and Car Parks Committee

5th February 2014 - **MCP/06/14 (previously supplied)**
9th April 2014 - **Copy MCP/07/14 attached**

Finance and General Purposes Committee

13th January 2014 - **FGP/06/14 (previously supplied)**
17th March 2014 - **Copy FGP/07/14 attached**

Development and Planning

16th December 2013 - **DPC/10/13 (previously supplied)**
20th January 2014 - **DPC/11/14 (previously supplied)**
25th February 2014 - **DPC/12/14 (previously supplied)**
12th March 2014 - **DPC/13/14 (previously supplied)**
2nd April 2014 - **Copy DPC/14/14 attached**

Amenities

22nd January 2014 - **AC/06/14 (previously supplied)**
19th March 2014 - **Copy AC/07/14 attached**

Members are asked to bring to the meeting copies of minutes as previously circulated. Duplicate copies are available, if necessary, in advance of the meeting, from the Office.

9. NOTICE OF MOTIONS

Notice of Motions in the name of Councillor M Bennett.

- a) *Given the importance of physical fitness to health and well-being, this Council considers the potential of taking Corporate Membership in a local gymnasium so as to encourage Members and Staff to maintain and improve levels of fitness and set an example to other employers and the general public.*
- b) *This Council consults with Trustees of the Grace Rees Charity (unregistered) and the CHARITY OF RICHARD WYCHERLEY FOR ADVANCEMENT OF LIFE (Charity number 528421) with the aim of promoting a review of these charities in view of their low levels of income and activity.*

For information the Richard Wycherley Charity aims are as follows:

Trustees may apply the clear income of the Charity in assisting persons resident in the Town of Oswestry who are under 25 years of age and are in need of assistance and who are preparing for, or entering upon, or engaged in any profession, trade, occupation of service by providing them with outfits, tools or books, or by payment of fees, travelling or maintenance expenses or by such other means for their enhancement in life to enable them to earn their own living at Trustees see fit. Should no applications for the above be forthcoming Trustees may apply the income towards promoting the education (including social and physical training) of persons under 25 years of age who are resident in the said town).

10. COMMUNITY INFRASTRUCTURE LEVY (CIL)

Information from Shropshire Council confirming that to help communities to accommodate the impact of new development, National Government has determined that a proportion of total Community Infrastructure Levy (CIL) monies should be provided directly to Town and Parish Councils as a Neighbourhood Fund.

Shropshire Council has produced a Neighbourhood Fund Agreement and the Town Council is invited to confirm that it has read and acknowledged the terms and conditions.

Copy information attached Appendix 'A'

11. PROPOSED STREET NAME FOR A NEW HOUSING DEVELOPMENT OFF SWAN LANE, OSWESTRY

Letter from the Street Naming & Numbering Officer, Development Management Team at Shropshire confirming that the section have been asked to provide postal addresses for 19 new residential dwellings that are to be created at the above site. The properties are being built on behalf of Shropshire Council and Rural Housing (STARS) and the STARS team have consulted the general public for suggestions on a possible street name for the new development.

Copy email attached, with suggestions of four possible street names, Appendix 'B'

12. WORLD WAR ONE/WILFRED OWEN PROJECT MEETING

Report on a meeting of representatives held on the 10th April 2014.

Copy attached Appendix 'C'

13. OSWESTRY TOURISM SEMINAR

Report on a meeting of representatives held on the 16th April 2014.

Copy attached Appendix 'D'

14. WHAT NEXT FOR LOCALISM?

Report from the Town Clerk on the *What Next for Localism?* Seminar promoted by NALC and held on 26th March 2014.

Copy report TC/2815/14 to follow

15. EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of business about to be transacted which would involve the likely disclosure of confidential information as defined in the Public Bodies (Admission to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they be asked to withdraw.