

10th May 2016

Sir/Madam

A meeting of the Town Council will be held on **Monday 16th May 2016 at 7.00 pm in the Council Chamber of the Guildhall, Oswestry.**

David J Preston
Town Clerk

Business of the meeting:

PRAYERS

Previous to the commencement of the meeting Prayers will be led by the Mayor's Chaplain, Reverend Simon Thorburn.

PUBLIC SESSION

For 15 minutes previous to the commencement of the meeting, members of the public are invited to question the Council on local issues etc. Questions will be answered by The Mayor, Chairmen of Standing Committees or Town Clerk.

1. **APOLOGIES**
2. **DISCLOSURE OF PECUNIARY INTERESTS**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. **MINUTES**

To confirm minutes of a meeting held on:

1st February 2016

Copy OTC/08/16 to follow

4. **TO ANSWER ANY QUESTIONS**

To answer any questions in accordance with Standing Orders upon which formal notice has been given.

5. **SHROPSHIRE COUNCIL MATTERS**

Update from local Shropshire Councillors P Cherrington, V Hunt, D Kerr and J Price on any policies, consultation or general matter relating to Shropshire Council.

6. **SCHEDULE OF MEETINGS 2016/17**

To formally receive and adopt a Schedule of Meetings.

Copy report TC/3120/16 attached

7. **TO TRANSACT ALL SUCH BUSINESS**

a) **Appointment of Committees and Sub Committees**

To appoint the following Committees and Sub Committees – retiring Members listed.

i) **Development and Planning**

All Members.

ii) **Amenities**

All Members.

iii) **Finance and General Purposes**

All Members.

iv) **Markets and Car Parks**

All Members.

- v) **Chairman's Group**
- The Mayor, Deputy Mayor, Chairmen or Vice-Chairmen of all Standing Committees.
- vi) **Appeals Committee**
- To be appointed on a need basis.
- vii) **Disciplinary Committee**
- To be appointed on a need basis.
- viii) **Leisure and Amenities Sub-Committee (Youth Music Festival)**
- The Mayor, Councillor D P Milner.
Councillors Mrs E Channon, P Cherrington, Mrs C Hawksley, J G Jones, C Schofield, C Stokes and M Jones.
- ix) **Markets Policy and Performance Group**
- The Mayor, Councillor D P Milner.
Councillors Mrs C Hawksley, J G Jones, C Schofield, V Hunt, Mrs A Woof, C Stokes M Lee and A Davis.
- x) **Audit and Performance Panel**
- The Mayor, Councillor D P Milner.
Councillors C Stokes, J G Jones, M Lee and Mrs S Best.
- xi) **Cae Glas Park Management Group**
- The Mayor, Councillor D P Milner.
Councillors P Cherrington, Mrs C Hawksley, J G Jones, C Schofield, Mrs R Evans, and Mrs S Best.
- xii) **Cemetery Management Group**
- Councillors P Cherrington, J G Jones, Mrs C Hawksley
C Schofield and Mrs S Best.
- xiii) **Tourism and Policy Monitoring Group**
- The Mayor, Councillor D P Milner.
Councillors Mrs E Channon, Mrs R Evans, Mrs C Hawksley, C Schofield, Mrs A Woof and Mrs S Best.

- xiv) **Joint Economic Board**
Councillors M Lee, C Schofield, Mrs E Channon and J G Jones.
- xv) **Neighbourhood Planning/Town Team**
Councillors Mrs E Channon, Mrs S Best and C Schofield.
- xvi) **Local Joint Committee**
The Mayor, Councillor D P Milner.
Councillors Mrs E Channon, J G Jones, and J Price.
- xvii) **Local Joint Committee Reserve**
Councillor A Davis.
- xviii) **Gatacre Allotments**
The Mayor, Councillor D P Milner.,
Councillors V Hunt, Mrs E Channon, J G Jones, and D Kerr.
- xix) **Market Trader Liaison**
All Members.
- xx) **Street Lighting Review Group**
Councillors C Schofield, Mrs E Channon, Mrs C Hawksley,
J G Jones and D Kerr.
- xxi) **Oswestry Health Group**
Councillors J G Jones and D Kerr.
- xxii) **Procurement Committee**
Mayor, Deputy Mayor, Councillors C Schofield, M Lee and Mrs S Best.

b) **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

To appoint representatives on outside bodies – retiring Members listed.

i) **Area Committee of Parish and Town Councils**

The Mayor, Councillor D P Milner and Councillor M Lee.

ii) **Oswestry in Bloom**

Councillor P Cherrington.

iii) **Oswestry Twinning Association**

Councillors V Hunt, C Schofield and C Stokes.

iv) **Oswestry and District Arts Association**

Councillors Mrs C Hawksley and Mrs R Evans.

v) **Shrewsbury-Chester Rail Users' Association**

Councillor P Cherrington.

vi) **Oswestry and District Access Group**

Councillor Mrs E Channon.

vii) **Oswestry Borderland Tourism**

Councillors Mrs M E Chamberlain and A Davis.

viii) **Oswestry Chamber of Commerce**

The Mayor, Councillor D P Milner.

ix) **Oswestry Townscape and Tourism**

Councillors C Schofield and Councillor J G Jones (by invitation).

x) **Christmas Lighting**

Councillors J G Jones, Mrs C Hawksley, A Davis, Mrs R Evans and Mrs A Woof.

xi) **Wilfred Owen**

Councillors C Schofield and Mrs S Best.

8. **STANDING COMMITTEES**

To adopt the below minutes:

Markets and Car Parks Committee

3rd February 2016 - MCP/05/16 (previously supplied)
16th March 2016 - Copy MCP/06/16 attached

Finance and General Purposes Committee

14th March 2016 - Copy FGP/07/16 attached

Development and Planning

10th February 2016 - DPC/10/16 (previously supplied)
9th March 2016 - DPC/11/16 (previously supplied)
6th April 2016 - Copy DPC/12/16 to follow
4th May 2016 - Copy DPC/13/16 to follow

Amenities

9th March 2016 - Copy AC/07/16 attached

Special Council

1st March 2016 Copy OTC/09/16 attached
4th May 2016 Copy OTC/10/16 to follow

Members are asked to bring to the meeting copies of minutes as previously circulated. Duplicate copies are available, if necessary, in advance of the meeting, from the Office.

9. **NOTICE OF MOTION**

In the name of Councillor J Price

I have been approached by Maesbury Metals to see if the Town Council would be interested in pursuing a project with that organisation looking at the potential for a commemoration of Wilfred Owen, our famous War Poet. I therefore submit a Notice of Motion to the Council:

“That the Town Council investigate the suggestion from Maesbury Metals for a partnership project to commemorate Wilfred Owen War Poet, and

that ideas, location and potential funding opportunities be brought back to the Council for more detailed consideration.”

10. OSWESTRY VETERANS BREAKFAST CLUB

Letter from Amanda Cundall, Administrator for Oswestry & Shrewsbury Veterans Breakfast Clubs requesting use of the Council crest on their official flag and letterheads.

The Club is a non-profit organisation with funds raised through their meetings ploughed back into the Club or donated to various Charities.

Copy proposed logo attached Appendix ‘A’

11. BUSINESS IMPROVEMENT DISTRICT – SEMINAR

Report on the training session/seminar hosted by North Shropshire College held on 25th April 2016.

Copy report TC/3137/16 attached

12. ANNUAL BONFIRE & FIREWORKS EVENING

Report on the allocation of grants from the 2016 Bonfire & Fireworks Evening involving the Treble Niners and appointed Town Council representatives, as held on 3rd May 2016.

Copy report TC/3138/16 to follow

13. SHROPSHIRE DEFEND OUR NHS

For information, David Evans, Shropshire CCG, and Gill George of Shropshire Defend our NHS, have agreed to attend a Future Fit meeting, to be facilitated by the Town Council, for the Town Council and members of the Oswestry Area Committee, to be held at 6.30 pm on Tuesday 21st June 2016.

14. WAR MEMORIAL TO THE STAFF OF THE CAMBRIAN RAILWAYS, CAE GLAS PARK, CHURCH STREET, OSWESTRY – AWARDED LISTED BUILDING STATUS

Letter from Historic England confirming that consideration has been given to adding the above War Memorial to the List of Buildings of Special Architectural or Historic Interest.

On the basis of local representations made and completion of an assessment, the following recommendation, the Secretary of State for Culture, Media and Sport, has decided to add War Memorial to the Staff of

the Cambrian Railways to the List of Buildings of Special Architectural of Historic Interest. The Memorial is now listed at Grade II.

Copy information attached Appendix 'B'

15. PARK LIVES FUNDING

Report from the Town Clerk following an application for funding by The New Saints FC Community Foundation to a national organisation called Street Games.

Copy report TC/3139/16 to follow

16. NALC STAR COUNCIL AWARDS 2016

To discuss entries in the 2016 Awards Programme.

17. EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of business about to be transacted which would involve the likely disclosure of confidential information as defined in the Public Bodies (Admission to Meetings) Act 1960, the public and press be temporarily excluded from the meeting and they be asked to withdraw.