

MCP/02/10

OSWESTRY TOWN COUNCIL

Minutes of a meeting of the Markets and Car Parks Committee held on Wednesday 26th May 2010 in The Guildhall, Oswestry.

PRESENT: The Mayor, Councillor Mrs. E Channon, Councillors R. Hoseason, F.D. Aldridge, Mrs. M. Benyon, J.R. Evans, M. Bennett, W. Benyon, P. Cherrington, Miss B.Y. Gull, Mrs. V. Schofield, J.G. Jones, C. Schofield, A. Hannagan

In the Chair: Councillor Miss. B.Y. Gull

Also in attendance: David Preston, Town Clerk

4. APOLOGIES

Apologies for absence were received from:

Councillors Mrs. D Barrow . illness, Mrs A.H. Bickerton . illness, Mrs. M.E. Chamberlain . family commitments, Mrs. C. Hawksley . family commitments, W.O. Jones . holiday.

RESOLVED the above apologies and absence be noted and accepted.

5. PUBLIC SESSION

RESOLVED to note that no members of the public were present to question the Council on local issues, etc in accordance with normal policy.

6. DECLARATION OF INTEREST

Declarations of personal and prejudicial interest on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Order 2001 were invited.

RESOLVED to note that no declarations were received.

7. MINUTES

Minutes of the meeting held on 7th April 2010, **MCP/120/10**, were confirmed and signed.

8. **WEDNESDAY MARKET**

RESOLVED to adopt a report from the Finance Officer on the Wednesday Market income and trader numbers to 30th April 2010, **TC/2078/10**.

9. **SATURDAY MARKET**

RESOLVED to adopt a report from the Finance Officer on the Saturday Market income and trader numbers to 30th April 2010, **TC/2079/10**.

10. **FARMERS' MARKET**

RESOLVED to adopt a report from the Finance Officer on the Farmersq Market income and trader numbers to 30th April 2010, **TC/2080/10**.

11. **CAR PARKING CHARGES**

RESOLVED to adopt a report from the Finance Officer providing an analysis on car parking income and tickets issued to the 30th April 2010, **TC/2081/10**.

12. **CAR PARK TICKETS USAGE ANALYSIS**

RESOLVED to adopt a report from the Finance Officer providing an analysis of tickets issued on the Council's car parks to 30th April 2010, **TC/2082/10**.

13. **ANALYSIS OF ACTUAL INCOME AND EXPENDITURE**

RESOLVED to adopt a report from the Finance Officer providing an analysis of actual income and expenditure on market activities estimated to 17th May 2010, **TC/2083/10**.

14. **NABMA/NALC LOCAL COUNCIL SEMINAR 2010**

Invitation from NABMA for Parish and Town Councils to appoint representatives to attend a joint promotion entitled %Markets, Government and Devolution+on 4th June 2010 at Shrewsbury Town Council. There was no delegate fee for this event.

RESOLVED that interested Members contact the Town Clerk as soon as possible.

15. **NABMA - MARKET CHAMPIONS**

Invitation from NABMA to appoint delegates to attend the Annual General Meeting and Conference of the Association to be held from

12th -14th September 2010 at Buxton, Derbyshire. Delegate fee is £390 that is inclusive of accommodation, meals and visits.

On the basis that the Town Clerk forms part of the NABMA team in organising the event it was therefore:

RESOLVED that the Chairman of the Markets and Car Parks Committee, Councillor J.G. Jones and the Retail Markets & Events Manager be authorised to attend.

16. OSWESTRY MARKETS AND EVENTS - UPDATE

Report from the Retail Markets & Events Manager on issues relating to market activities. The report provided information on activities, rental incentive proposals, farmersmarket updates and street trading.

In addition the report outlined electrical tests carried out to the Powis Hall; update on trader departures and arrivals; information on meetings with the National Market Traders Federation Branch; details of the new occupants of the cafe and confirmed the considerable publicity and promotion recently attracted to the market associated with the setting up of the %Twitter+page for Oswestry markets. The report also detailed the link up with Oswestry in Bloom and the proposed gardening event and also future objectives and reports to be produced by the Markets Manager in the coming months.

The report also detailed the Independent TradersqDay to be held on the 31st July 2010 within which the market will be associated. The Manager also outlined proposals in respect of rental levels for the market and finally provided an update on the recently successful April FarmersqMarket.

After discussion it was **RESOLVED**:

- To formally adopt report **TC/2094/10**;
- To accept the recommendations contained within, particularly in respect of rental incentive schemes;
- To note the new tenants in the Powis Hall Cafe;
- With regards to the Independent TradersqDay, to support this in principle but not to provide insurance due to the risk aspect but to assist with stall provision and erection if possible. Also to look to provide an activity around the market to link in with the day that gives synergy to the main event and profiles the market;
- It was further **RESOLVED** that with regard to any free car parking initiative then a formal request should be made to the Town Council;

- Finally to clarify how the funding secured by the group is to be utilised and to request details of what activity of financial support is needed from the Town Council.

17. CAR PARK REPAIRS

Report from the Facilities Manager on essential repairs needed to the car parks in respect of resurfacing. Three groundwork contractors were asked to quote and after discussion it was:

RESOLVED to accept a quotation in an amount of £13,470 from Clive Humphreys Grounds Maintenance recognising the essential nature of the work in terms of health and safety.

18. REQUEST FOR CAR BOOT SALE – IFTON HEATH PRIMARY SCHOOL, ST MARTINS

Request from the Chair of the Friends of Ifton School for permission to hold a car boot sale at Ifton Heath Primary School, St Martins on Saturday 12th June 2010.

RESOLVED permission be granted with the normal terms and conditions to apply.

19. SKILLSMART RETAIL

The Council had been provided with a copy for information of the Skillsmart Retail . Location Model for Oswestry Town Centre, prepared by Advantage West Midlands, dated February 2010. The report detailed the Oswestry consumer profile, mystery shopping results, results of street interviews and an assessment of the town centre.

RESOLVED the documentation be noted.

20. NORTH SHROPSHIRE ECONOMIC FORUM – MARKET TOWNS GROUP MEETING

Report for information from the Town Clerk on a meeting of the Market Towns Group as held on the 11th May 2010.

RESOLVED report **TC/2093/10** be adopted.

21. MARKETING OF TOWNS IN NORTHERN SHROPSHIRE

RESOLVED to note for information as a follow on to the report on the meeting of the North Shropshire Economic Forum Market Towns Group on the 11th May, a briefing note as provided by Shropshire Council describing options available for the marketing of towns in North Shropshire.

22. SHROPSHIRE BUSINESS ENTERPRISE FUND

RESOLVED to note for information that the North Shropshire Economic Forum was provided with details of the Shropshire Business Enterprise Fund at its recent meeting. In addition the Town Clerk had suggested a Markets Roadshow of Jobcentre Plus, Shropshire Council, Business Link, etc. aimed to attract new market traders.

23. NORTH SHROPSHIRE MARKET TOWNS GROUP – ACTION PLAN

RESOLVED to note for information a draft action plan presented to the North Shropshire Economic Forum Market Towns Group Meeting.

After debate it was:

RESOLVED to clarify the brief and criteria for both membership of the Market Towns Group and the North Shropshire Economic Forum and how their relationship is structured and where the work programme is agreed and implemented.

It was further:

RESOLVED that Councillor M. Bennett be appointed as the Council's representative to the North Shropshire Market Towns Group.

24. TOWNS ALIVE INCREASING FOOTFALL SEMINAR

Report from the Retail Markets & Events Manager on an event held at Malton, Yorkshire on 13th May 2010.

RESOLVED the report **TC/2095/10** be noted.

25. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in view of the confidential nature of business about to be transacted which would involve the likely disclosure of confidential information as defined in the Public Bodies (Admission to Meetings) Act 1960, the public and press be temporarily excluded from the meeting.